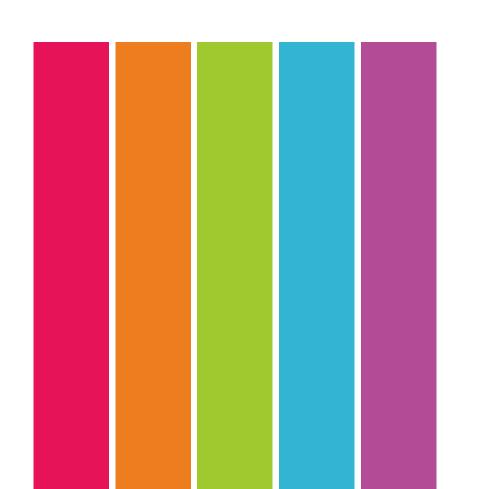
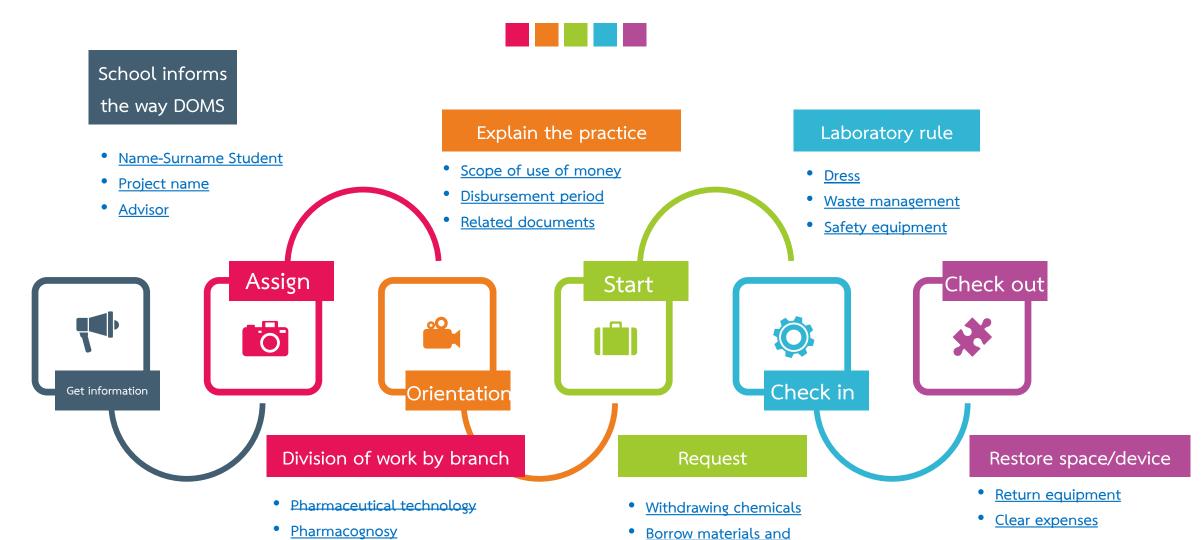


Agenda



- **01** Support budget.
- O2 Scope of use of the subsidy.
- 03 The period for withdrawing and paying.
- 04 Service process.
- **05** Related documents.
- 06 Answer questions.

Service process



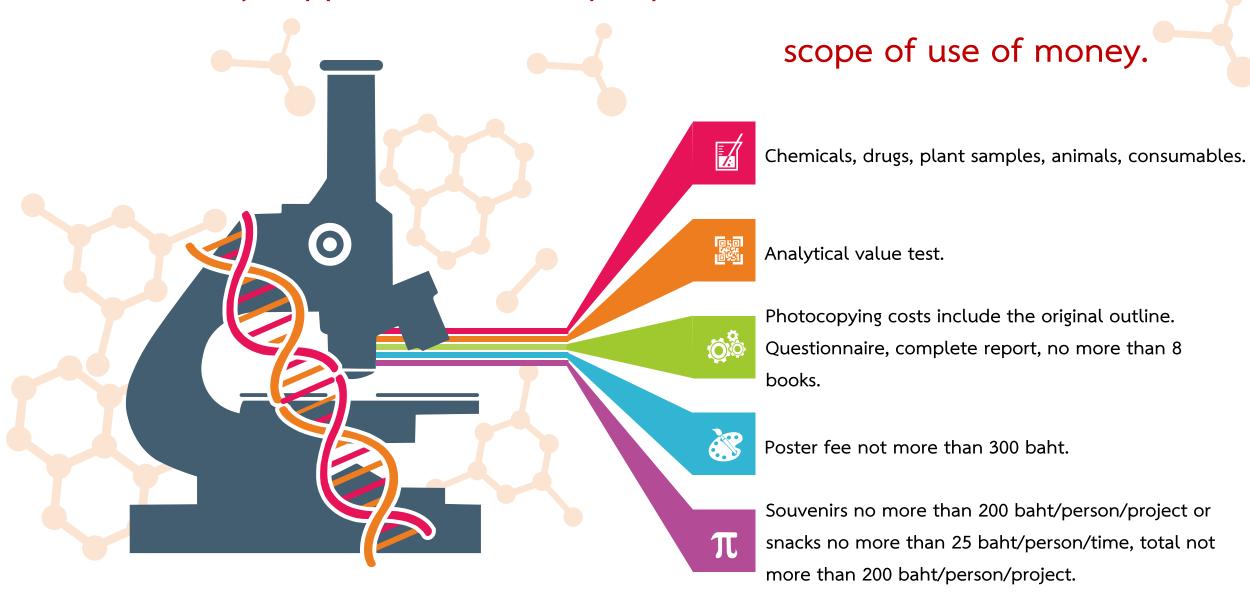
equipment

• Request to use equipment

Phamaceutical chemistry

Pharmaceutical care

The university supports 3,000 baht per person.



The period for withdrawing and paying.





Attachment



Special issue project topic

Classification of waste liquid and hazardous waste

Defective/lost materials list sheet

Car license for data storage / travel plans / Google map

Travel expense reimbursement rate

Complete receipt example

Certificate instead of receipt

Receipt In the case of subject compensation / payment details to Subject

Reimbursement summary sheet / list of project participants





Distilled water to use together

Distilled water extraction

In the case of large quantities Please notify the distilled water at least 3 days in advance.

Distilled water costs 10 baht per liter.

Safety



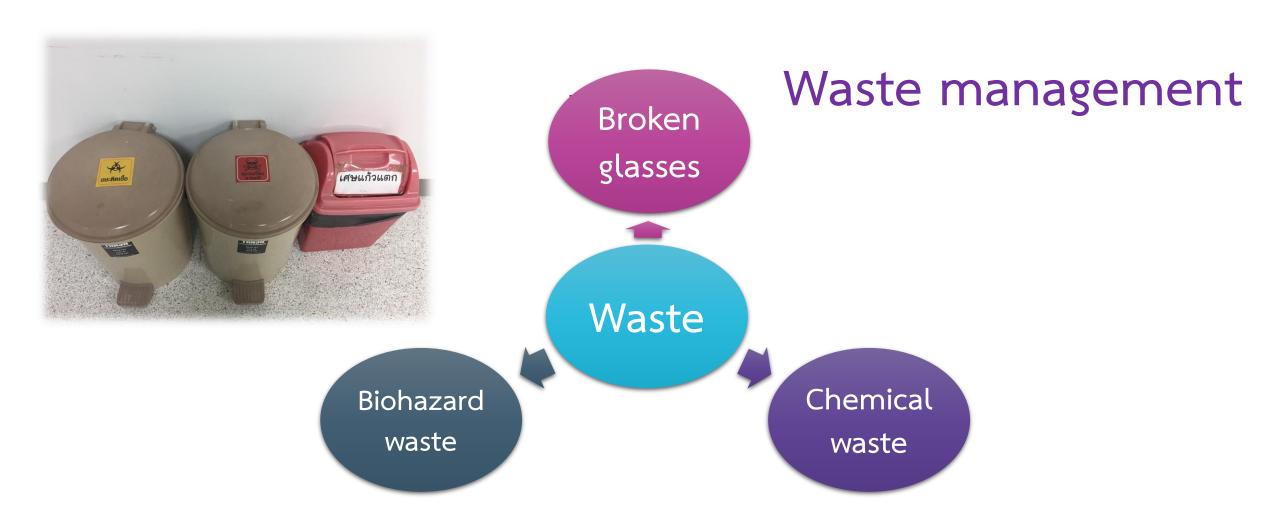












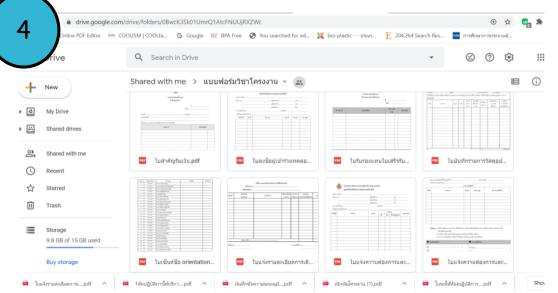
Dispose of rubbish and chemical waste in bins or containers provided for the right type.

Procedure for downloading documents for project courses





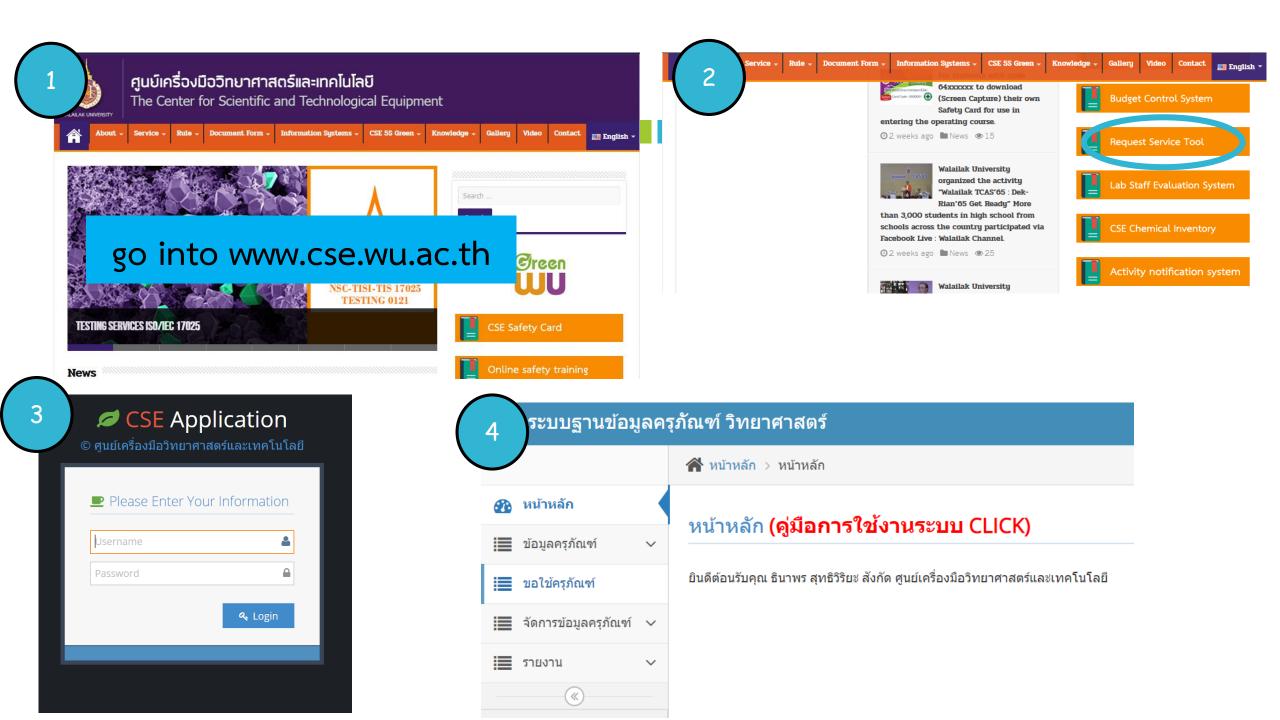


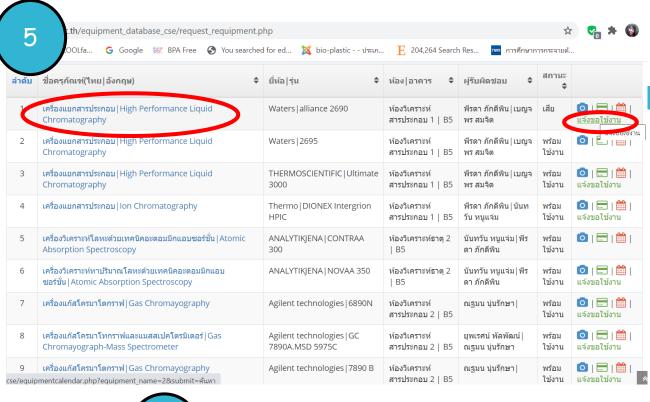


Making projects using special tools (AAS,ICP,GC,HPLC)

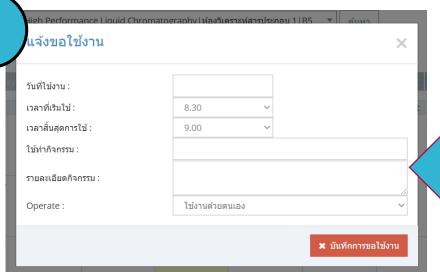
- 1. Students receive a tool request form (yellow), complete the information. Then have the advisor sign.
- 2. Submit a request for a tool to the course scientist along with the outline attached.
- 3. Students reserve a request for tools in the system. through the website of cse.wu.ac.th
- 4. Students can contact and talk to scientists who take care of special tools roughly. but must be prepared and have information ready.

The booking process uses a special tool. (ICP-OES, AAS, HPLC, GC, GC-MS, FT-IR)





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เจ้งขอใช้งาน						
today	1		July 2020		mor	nth week day
Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29		1	2	3	2
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25



Complete the information and press Save request.

Request for purchase of materials/equipment chemicals through staff

- 1. Must inform the staff at least 30 days in advance. If the chemicals need to be ordered from abroad, it takes more than 30 days (60-90 days).
- 2. In case students need to use chemicals urgently Students can contact to purchase by themselves. and bring the receipt to clear with the responsible scientist but not exceeding the allocated limit.

Purchasing Live Samples/Materials specialized equipment

- Raw materials, live samples, students must purchase by themselves and bring proof of purchase to request a refund with responsible scientists under the allocated amount.
- Specialized materials and equipment that are not used in the tool center Students must be the purchaser themselves. and bring proof of purchase to request a withdrawal with the responsible scientist under the allocated amount.

Creation

- In the case that students create their own The cost of materials and equipment is calculated according to the actual cost.
- If you want the Tool Center to build it for you A build form must be filled in for a preliminary budget estimate.
- In the case of hiring an external agency to build Students must bring a receipt/voucher. Let's proceed with the reimbursement of the expenses with the responsible scientists.



Pharmacy Laboratory
Department of Health Science Laboratory
The center for scientific and technological equipment